

FIVE STEPS TO CLEAN YOUR LAPTOP

Whether working from home, in the field, or in the office, laptops are high touch tools. Studies have found that a virus may be able to survive many days on a surface¹, including on technology devices. Many people don't realize their laptop can be cleaned safely.



FIVE SIMPLE STEPS TO KEEP YOUR LAPTOP CLEAN AND DISINFECTED



1
WASH HANDS AND DISCONNECT
Scrub hands, unplug power, shut down device



2
REMOVE DEBRIS
Gently turn laptop upside down or use compressed air



3
APPLY AGENT TO CLOTH
Apply cleaning agent to lint free cloth (no paper towels) and wring out excess liquid, or use a pre-moistened chlorine-free wipe



4
DISINFECT
Wipe all surfaces and let cleaning agent dry for time required on label



5
WIPE OFF AND DRY
Remove any remaining liquid and residue. Allow to dry completely before closing or using device

PRO TIPS

- Test any cleaning, disinfecting or sanitizing products on the bottom of the laptop first
- You can clean and disinfect all areas of the laptop including the keyboard, screen, and cord
- Never use straight rubbing alcohol that can strip the coatings that keep oil and water from damaging your device display and other ports
- Leave the hand sanitizer for hands (don't use it as a disinfecting agent)

CLEANING AND DISINFECTING AGENTS

Choose your cleaning agents based on these guidelines. Whether you use pre-moistened wipes or a liquid solution, check the label for these active ingredients.

- BEST:** **ISOPROPYL ALCOHOL**
Recommended concentration is 60%-70%
- GOOD:** **HYDROGEN PEROXIDE**
Recommended concentration is 3% or less
- GOOD:** **PRE-MOISTENED WIPES**
- NEVER:** **CHLORINE OR BLEACH**



LENOVO THINKPAD T490 SECURE ACCESS LAPTOP

Light, rugged, secure, and now with an Antimicrobial Surface Treatment option — the Lenovo® ThinkPad® T490 Secure Access laptop with Windows 10 Pro is the ideal tool for state and local government. It's optimized with advanced features for secure multi-factor authentication, easy disinfection, and privacy protection.



Antimicrobial Surface Treatment Option

This zinc-based treatment is designed to minimize microbial growth on the surface of the laptop. Combined with regular cleaning, it creates an environment which is inhospitable to bacteria, mold, fungi, and may also be effective against surface viral contamination. It's certified for ISO 22196 and is EPA registered (EPA Reg. No. 74079).

Microsoft Windows 10 Pro

With built-in security features like BitLocker and Windows Defender Antivirus, Microsoft Windows 10 Pro protects your organization's information, citizen data, and the digital identities of your employees.

For more information about Lenovo solutions for government, please visit www.lenovo.com/government.

¹ <https://www.newscientist.com/lastword/mg24632821-400-how-long-can-viruses-survive-outside-the-body/>